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**APPLICATION FORM  
OTHER ACADEMIC TEACHERS**

ORGANIZATIONAL UNIT	<b>University of Science and Technology - Department of Languages</b>
POST	<del>adjunct/adjunct teaching assistant/university assistant/senior lecturer/lecturer/lector/instructor</del>
SCIENTIFIC DISCIPLINE	<b>English Philology</b>
TIME OF COMPETITION ANNOUNCEMENT	<b>08.07.2021</b>
TIME OF SUBMISSION OF OFFERS	<b>09.08.2021</b>
LINK TO UNIT WEBSITE	<b><a href="http://sjo.utp.edu.pl">sjo.utp.edu.pl</a></b>
KEY WORDS	<b>adjunct teaching assistant, department of languages, English language, language teaching</b>
DESCRIPTION ( subject matter , expectations, comments)	The candidate is expected to have experience in research and teaching at university level, prepare syllabuses in foreign language, prepare original learning materials for specialized English, impart basic knowledge about the culture of a country characteristic for a given language area, conduct tests that provide an opportunity to check one's progress and guide further learning, conduct exams after each semester (the passing of which enables the candidate to start learning at the next level), offer consultations, constantly improve their language skills, learn new teaching methods.
<p><i>The candidate must meet the following eligibility criteria:</i></p> <ul style="list-style-type: none"> <li>• hold a PhD title in English philology or a PhD in the field of humanities,</li> <li>• present advanced knowledge of the foreign language to be taught, confirmed by an appropriate diploma or certificate issued on the basis of an examination by an institution with a recognized position in teaching a given language;</li> <li>• documented achievements in the field of teaching activities;</li> <li>• experience in conducting didactic classes at the academic level in the field of business communication, presentations, writing and intercultural communication, specialist language related to the specialization of a given field of study,</li> <li>• experience in distance learning,</li> <li>• experience in translating scientific articles,</li> <li>• experience in organizing didactic work and working in a team of teachers,</li> <li>• translation experience is a plus,</li> <li>• fluent English and Polish, spoken and written,</li> <li>• knowledge of an additional foreign language in the communicative field is welcome.</li> </ul>	
REQUIRED DOCUMENTS	<ol style="list-style-type: none"> <li>1) application form,</li> <li>2) cv,</li> <li>3) documents confirming acquired qualifications,</li> <li>4) a list itemising scientific, didactical, organizational achievements</li> <li>5) declaration that candidate meets requirements specified in Art.109 of Higher Education Act of 27 July 2005 (Journal of Laws 2012.572 as</li> </ol>

	amended), 6) statement on whether J.J. Śniadecki University of Science and Technology remains the primary/supplementary place of candidate's employment <sup>1</sup> , 7) agreement for processing of personal data by UTP
Documents are to be submitted :	in person or by mail at

**Results of the competition will be revealed within three months from the date of this announcement .  
Documents of candidates whose offers are not accepted, will be returned.  
The university reserves the right to reject all candidatures.**

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<sup>1</sup>please cross out if not applicable

<sup>2</sup> please cross out if not applicable - choice of organizational unit